



LIME TREE SURGERY PATIENT PARTICIPATION GROUP

Minutes of Meeting on Monday 5th August, held @ Findon Surgery

Attendees: KTY, PA, TM, CB1, TB, JB, MB, GB, MG, AMcH, DH, BH, DH, PL, CL-R, EL, MM, DP, AS, SS, LT, RF, MW Guest Speaker: Rev. Beverly Miles (Representing ARK)

Item	Details	Action
1.0	Apologies: RG, SD, DD, DM, Dr. RD, DK	
2.0	Practice Briefing – There followed a presentation by TM (Practice Manager), explaining how the new Costal & South Downs Care Partnership (PCN) will operate (Power Point Presentation supplied with these minutes and available from LTSPPG website). Dr. RD and TM are representing Lime Tree Surgery Practice where there are 30,000 to 50.000 patients in the group. The aim is to improve patient care, with more collaborative care. The group will consist of LTS, The Barn at Ferring and The Phoenix Medical Centre, Goring. Among the aims is to provide extended hours access to doctors, especially at The Barn. In the next year, consultations will take place with the PPG's.	
2.1	Questions from the floor; [1] Will LTS loose some services – This should not happen [2] Will there be any loss of care at LTS – No, but some patients may come to LTS. There will be more rooms available at Durrington to cope with <i>numbers</i>	TM TM
3.0	Matters Arising From Previous Meeting:	
3.1	TB has set up a cartridge and ink-jet collection. There is box at the Library and shops locally. There is a need for 25 cartridges before they are collected.	TB
3.2	DP has agreed to be the LTSPPG representative for Durrington Health Centre (DHC) LTS patients.	DP

<p>4.0 Patient Support to LTS and Local Community.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p>A presentation on Acts of Random Kindness (ARK) was given by Rev. Beverly Miles. She gave an outline of the scheme and asked anyone interested in volunteering to contact her. She also left some leaflets explaining the scheme & contact details.</p> <p>Flu Vaccination Update – the proposed dates for vaccinations are; 21st September – LTS 28th September – DHC 5th October – LTS There would be a need for volunteers at DHS to help with parking, & DP volunteered to organise this. Guidance Notes will be provided</p> <p>What other areas we could support the practice There will be a MacMillan Coffee morning on 27th September. Volunteers would be welcome.</p> <p>It may be possible to combine the coffee morning and the Flu vaccinations at DHC. Volunteers would be needed, DP to coordinate Self-Care Champions could help patients’ logon to practice web site. Perhaps we should take a step back with the plans for the garden.</p> <p>Leaflets for patients on various ailments would mean support for the practice administration.</p> <p>The question of the PPG having its own Newsletter was raised. It was noted that it could be possible to have a page in the Parish Newsletter. May be a test Newsletter could be drafted.</p>	<p>Rev. BM</p> <p>AMcH DP AMcH</p> <p>DP</p> <p>AMcH</p> <p>BH, AMcH</p>
<p>5.0</p>	<p>Update on Logo Design</p> <p>The latest design was generally approved by the meeting. The question was asked ‘is the text suitable for the visually impaired?’ This and ‘can the text be up scaled?’ these will be asked of CB’s contact. CB will also discuss with the designer about intellectual property issues.</p>	<p>CB</p>

6.0 LTSPPG Charity Update
Charity Report for Meeting on 5th August of Lime Tree
Patients Group.

<u>Accounts:</u>	<u>£</u>
Nationwide B/S Account.	6462.11
Lloyds Bank	1084.50
Total	<u>7546.61</u>

Figures from Jan – June 2019

Exercise class Income	1252.00
Instructor Expenses	690.00
Hire of Hall	462.00
Book Money	664.23

[1] The Exercise class has made a profit of £100.00 during this period. Charity agreed that Christine can give attendees 1 free week in 10 as thankyou to attendees. Christine to decide when she offers the free week.

[2] At the recent Charity Meeting we agreed to purchase a second Ambulatory Blood Pressure monitor for Durrington Health Centre (DHC). This was requested by TM on behalf of Practice because of heavy patient demand on the current single unit. This needs to be ratified by the Patients Group. The cost is £1230.59. This was approved at the meeting.

Post Meeting: TM has agreed that they will go ahead with purchase and pass invoice to Charity for payment.

[3] The account at Nationwide is being transferred to Lloyds Bank and Treasurer has been waiting for annual interest to be added before transfer of funds. The Treasurer is also in the process of opening an interest yielding account, with Lloyds, which will give the Charity additional interest on most of our money but will keep a £2000 float in our current account.

[4] Charity have agreed to purchase, for Health & Safety reasons, some Hi Viz jackets for LTSPPG to cover activities involving patients (e.g. Patient Support, Garden Group etc.). Some printing will be added to jackets to identify patient role.

[5] The Charity received £500 from a Mr Thomas Gogay estate

CL-R

TM

CB

	<p>(received at the LTSPPG AGM) on behalf of the patients. The Charity are suggesting that we purchase a bench in his memory. The bench would be of a high spec. and contain a plaque with his name. Suggested sites around the Findon surgery are being considered.</p> <p>[6] Issues have been raised by another Surgery at DHC regarding book money. TM is hoping to arrange a meeting, with all parties, to iron out this issue. KY commented that all money raised since 2011 from the book money at DHC most of it has been used to benefit all patients at DHC.</p> <p>Update: A meeting was held 14Aug2019 between Victoria and Lime Tree Surgeries. It was agreed that improved signage for the Durrington book club regarding who runs it (for the benefit of Durrington patients) and what has been purchased in the past. With funds still available from transfer of money from Friends of Mayflower to LTS Charity it was agreed to consider buying replacement bench for Durrington. This needs ratification from LTS Charity.</p>	KTY & DP
7.0	AOB	
7.1	As regards patience loneliness, Jean Bishop recommended looking at the University of the Third Age could offer. Also the ARK initiative would help to reduce this.	JB
7.2	DP asked if one of the car parking spaces at LTS (Findon) could be marked for 3 motorbikes.	TM
7.3	Could the appointments system via the practice telephone, have an option to tell callers their position in the queue? There is a new telephone system being installed in November, which should include the queuing information.	AMcH
7.4	KTY asked if there was any progress on the surgery website? TM was awaiting the outcome of the logo work.	TM/CB
7.5	The problem of delays in getting Blood Tests, should now be eased now there more staff recruited.	TM
7.6	TM advised that a Practice Inspection will take place on 27 th August.	
8.0	Next Meeting – 7th October venue TBA	All

Polite Note: If there are any major error's found in these notes please feel free to contact: chair@limetreesurgeryppg.org.uk or secretary@limetreesurgeryppg.org.

